

FOR ALL ACLA MEMBERS / POUR TOUS LES MEMBRES DE L'ACLA

GENERAL ASSEMBLY - MINUTES / L'ASSEMBLÉE GÉNÉRALE – PROCÈS VERBAL

Tuesday June 4 / le mardi 4 juin 2019, 8:30-9:45

Room / Salle: **ANGU BIRMINGHAM CENTRE**

ATTENDEES: Francis Bangou, Guillaume Gentil, Meike Wernicke, Stephanie Arnott, Joseph Dicks, Karla Culligan, Carl Ruest, Ryuko Kubota, Jeff Bale, Andrea Sterzuk, Don Mules, Michael Rodgers, Eva Kartchava, Aki Tsunemoto, Lisa Michaud, Josée Le Bouthillier, Sylvie Roy, Monique Bournot-Trites, Julie Byrd Clark, Farahnaz Faez, Nancy Gagné, Enrica Piccardo, Pedro Des Santos, Laura Baumvol, Marilyn Abbott, Geoffrey Pinchbeck, Beverly Baker, Burcu Yaman Ntelioglou, Monica Waterhouse, Laura Ambrosio, Roy Lyster, Leila Ranta, Mary MacPhee, Yuliya Desyatova, Christina Driedger, Jason Brown, Michael Akinpelu, Ina Machura, Hedy McGarrell, Ryleigh Lightbourn, Stefanie Cajka, Patsy Duff, Nikolay Slavkov, Martin Guardado, Gwenaëlle Andre, Shelley Taylor

1. Welcome and approval of the agenda / Mot de bienvenue et adoption de l'ordre du jour

MOVED : Patricia Duff

SECONDED : Beverly Baker

VOTE: All in favour

2. Approval of the minutes and business arising / Adoption du procès-verbal et affaires qui en découlent

MOVED : Andrea Sterzuk

SECONDED : Jeff Bale

VOTE: All in favour

3. Short presentation of Congress representative/courte présentation du représentant du congrès

- Guy Laforest & Jeff Tennant presented on behalf of the Canadian Federation for the Humanities and Social Sciences and Western University to promote Congress 2020 in London, Ontario.
- May 28th – June 5th 2020

4. Presentation of ACLA First-Time Presenter Graduate Student Travel Award/Remise de la Bourse de voyage primo conférence étudiante ACLA

- Carl Ruest presented the award to Aki Tsunemoto

5. President's report / Rapport du président

- Francis Bangou presented his report to the membership.

6. Vice President's report/Rapport du vice-président

- Guillaume Gentil presented his report to the membership.
- 7. Treasurer's report and financial statements / Rapport de la trésorière et états financiers
- Stephanie Arnott presented her report to the membership.
- 8. Communications Officer's report / Rapport de l'agente de communication
- Meike Wernicke presented her report to the membership.
- 9. Journal editors' report (*CJAL*) / Rapport des rédacteur.rices de la revue *RCLA*
- Joe Dicks presented his report to the membership.
- 10. Report of the Nominating Committee / Rapport du Comité des nominations
- Andrea Sterzuk presented her report to the membership.

MOTION TO APPROVE ALL REPORTS

MOVED : Julie Byrd-Clarke

SECONDED : Monique Bournot-Trites

Motion Passed Unanimously

11. Other business

- No other business.

12. Clôture / Adjournment

MOTION to adjourn : Patricia Duff

President's Report / Rapport du président

Since the 2018 Annual General Meeting, the Executive Office met six times as follows:

- June 9, 2018
- October 2, 2018
- December 4, 2018
- January 30, 2019
- March 20, 2019
- April 30, 2019

J'ai aussi organisé trois rencontres avec le vice-président et la coordonnatrice locale pour discuter plus spécifiquement de l'organisation du colloque.

As part of my ongoing responsibilities I

- prepared preliminary agendas for the Annual General Meeting and Executive Council meeting of the Association;
- liaised with relevant organizations and institutions to promote the Association;
- provided leadership to the Association;
- Took the leading role in the planning of the annual conference.

De plus, j'ai contribué, en collaboration avec l'agente de communication et le vice-président, à la re-conception du site web de l'association et j'ai coordonné le programme de bourse de voyage pour les étudiant(e)s.

I would like to thank the members of the Executive Office for their dedication and hard work, especially to the Vice-President, Guillaume Gentil who had to manage an exceptionally large number of submissions and to Meike Wernicke who took on the double duty of Communication Officer and Local Coordinator. A special thanks to the volunteers and to our 12 sponsors

Francis Bangou
President

Vice President's Report 2019

May 22, 2019

Responsibilities: This year my main role has been to organize the ACLA 2019 annual conference in collaboration with the association president. This entailed sending the call for papers, coordinating the peer reviews of the proposals, selecting proposals accepted for presentation at ACLA 2019, preparing the schedule of presentations and session chairs, and corresponding with authors. I also participated in five ACLA executive conference calls.

Outcomes: We received a total of 233 submissions (224 for individual papers and 8 for symposia). Our most recent schedule has 130 papers, two invited plenaries (Diane Dagenais & Beverly Baker), and 8 symposia (including one invited). 240 people registered for ACLA 2019.

Guillaume Gentil
Vice-president

Le 22 mai 2019

Responsabilités : Cette année, mon rôle principal a été d'organiser le colloque annuel ACLA 2019 en collaboration avec le président de l'association, à savoir : l'appel à communication, la coordination de l'évaluation des propositions par les pairs, la sélection des propositions acceptées pour présentation à ACLA 2019, la préparation de l'horaire des communications et des présidents de séance, ainsi que la communication avec les auteurs.trices. J'ai également participé à cinq conférences téléphoniques de l'exécutif de l'ACLA.

Résultats : Nous avons reçu un total de 233 soumissions (224 pour des communications individuelles et 8 pour des symposiums). Notre horaire le plus récent comprend 130 communications, deux plénières invitées (Diane Dagenais et Beverly Baker) et 8 symposiums (dont un invité). 240 personnes se sont inscrites à ACLA 2019.

Guillaume Gentil
Vice-président

STATEMENT OF OPERATIONS / BILAN DE L'EXERCICE FINANCIER
For the year ended December 31, 2018 / Se terminant le 31 décembre 2018

	<u>MEMBER DUES</u>	<u>JOURNAL ROYALTIES</u>	<u>TRAVEL GRANTS</u>	<u>SYMPOSIUM FEES</u>	<u>TOTAL 2018</u>	<u>TOTAL 2017</u>
	<u>COTISATIONS DES MEMBRES</u>	<u>REDEVANCES</u>	<u>SUBVENTIONS DE VOYAGE</u>	<u>FRAIS DU SYMPOSIUM</u>	<u>TOTAL 2018</u>	<u>TOTAL 2017</u>
Revenues						
Grants / Subventions	\$ --	\$ --	\$ 700	\$ --	\$ 700	\$ 700
Sponsorship / Parrainage	--	--	--	5,007	5,007	4,050
Other / Autre	14,580	74	--	5,740	20,394	21,703
	14,580	74	700	10,747	26,101	26,453
Expenses						
Travel & meetings / Déplacement et réunions	5,937	--	700	8,939	15,576	18,865
Professional fees / Honoraires professionnels	2,260	--	--	--	2,260	2,147
Dues / Cotisations	4,066	--	--	--	4,066	2,116
Website / Site web	465	--	--	--	465	429
Other / Autre	--	--	--	--	--	1,387
Administration and Sundry / Frais administratifs	1,300	--	--	--	1,300	3,628
	14,028	--	700	8,939	23,667	28,572
Excess (Deficiency) of revenues over expenses	\$ 552	\$ 74	\$ --	\$1,808	\$2,434	(\$2,119)

Communication Officer's Report 2019

Rapport de l'agente de communication 2019

1. ACLA WEBSITE

A new website has been in the works since last fall. Effiam Yung, Web Communications Specialist in the Department of Language & Literacy Education at UBC has been doing this work. The website was launched in May 2019 and will be undergoing final updates throughout June. New features of the website will be announced over the coming year to draw attention to the new donation button, research collections, student section, and sharing platform, etc.

2. MAILING LISTS

- **General List:** The general mailing continues to function well. Our general mailing list has remained stable and currently contains **826** email addresses (a slight drop from 832).
- **Member List:** The ACLA member list currently contains **339** addresses (up from 223 last year).

3. SOCIAL MEDIA

- Twitter account was created June 2012 and has seen steady growth since then.
 - March 19, 2015: **772** followers
 - May 27, 2016: **1289** followers
 - May 26, 2017: **1911** followers
 - May 29, 2018: **2986** followers
 - June 1, 2019: **4212** followers
- Submitted by Meike Wernicke, ACLA Communications Officer, North Vancouver, June 1, 2019.

1. Issue 21, 1 (2018) and Issue 21, 2 (2018)

The editorial team completed two issues in 2018: 21, 1 (2018) and 21, 2 (2018). A total of 12 articles and 3 book reviews have been published. In Issue 21, 1 (2018) there were 6 articles (2 in French, 4 in English) and in Issue 21, 2 (2018) there were 6 articles (2 in French, 4 in English). In Issue 21, 1 (2018) there were 2 book reviews (1 in French, 1 in English) and in Issue 21, 2 (2018) there was 1 book review (in English).

In addition, the team began work on Special Issue 22, 1 (2019) "In Memory of Larry Vandergrift"/ « À la mémoire de Larry Vandergrift », with guest editors Marie-Josée Hamel and Jennifer St. John of the University of Ottawa. This issue is now complete with five articles (one in French and four in English), along with French and English versions of an introductory article written by the guest editors.

The following table summarizes the publication statistics in 2018 (with comparisons to 2017).

YEAR	2018	2017
Issue number	21, 1 (2018) (Edited by Joseph Dicks and Paula Kristmanson) 21, 2 (2018) (Edited by Joseph Dicks and Paula Kristmanson)	20, 1 (2017) (Edited by Joseph Dicks and Paula Kristmanson) 20, 2 (2017) (Edited by Leif French and Suzie Beaulieu)
Number of submissions	78	75
Number of submissions sent for review	28 (35.9%)	53 (71.7%)
Number of submissions declined in house	50 (64.1%)	22 (29.3%)
Number of articles published (breakdown in French and English)	12 (English = 8; French = 4)	13 (English = 8; French = 5)
Acceptance rate*	15%	18%
Number of book reviews	3	2

*** Explanatory note:** In OJS-generated statistics, the acceptance rate is based on the number of articles submitted and accepted for publication for that calendar year and therefore is not an accurate reflection of the acceptance rate. This year, with 78 submissions and 12 publications, the acceptance rate is approximately 15%. On average, based on typical numbers of submissions (approx. 70) per calendar year and typical numbers of publications (approx. 12), our acceptance rate is approximately 17%.

The total number of submissions in 2018 was higher than in 2017. Fewer submissions were sent out for peer review in 2018 (35.9% down from 71.7% in 2017; the figure was 54.8% in 2016). Of the submissions screened by the editorial team and/or advisory board members, 64.1% were deemed not suitable for review. Many of these were out of the scope of the journal or did not correspond to the journal's guidelines with respect to length. Others were simply not of a sufficient quality to merit full review. We were pleased to be able to publish two articles in French in CJAL issue 21, 1 (2018) and two in CJAL issue 21, 2 (2018). We also published two book reviews (one in French) in the 21, 1 (2018) issue and one in the 21, 2 (2018) issue.

Regarding country of origin of published manuscripts in 2018, there were 21 authors affiliated with 12 different Canadian institutions and 3 authors from outside Canada (1 from Belgium, 1 from the Netherlands, 1 from the USA). In 2017, there were 37 authors affiliated with 17 different Canadian institutions and 2 authors from outside Canada (1 from Australia, 1 from USA).

2. Journal Production

- *Layout and copyediting.* We would like to thank our Editorial Team: Leif French, Book Review Editor; Josée Le Bouthillier, French Linguistic Editor; and in particular, our Associate/Managing Editor, Karla Culligan. In 2018, Karla did all layout and PDF creation as well as all copyediting in English.
- *Online publishing.* All manuscripts are housed at the UNB OJS site at www.cjal-rcla.ca.
- *Journal visibility/impact.* We continue to be indexed in Érudit/Coalition Publi.ca; ERIC; EBSCO; ProQuest; Repère; Cabell's; Linguistics Abstracts; Linguistics, Language and Behavior Abstracts; MLA Bibliography; Social Planning Policy Development Abstracts; Sociological Abstracts; Viniti (All Russian Institute of Scientific and Technical Information); Directory of Online Journals (DOAJ); OpenJgate. CJAL is a member of CALJ (Canadian Association of Learned Journals). CALJ costs \$280 per year, and Érudit/Publi.ca costs approximately \$400 per year but provides revenue in excess of that amount.
- *Registered users and Website usage report.* At the time of this report there were 1736 registered users on the CJAL website (there were 1392 last year at this time). According to *Google Analytics*, from January 1 to December 31, 2018, there were 16,000 users of the CJAL website and 63,461 page views. This compares to 13,000 users and 58,682 page views in 2017, which indicates that the usage of the CJAL website continues to grow.

3. Journal Finances

We are pleased that the CJAL has been able to operate smoothly from a financial perspective due to the 3-year SSHRC Aid to Scholarly Journals (ASJ) funding grant for February 2015-February 2018. As reported on in last year's Editors' Report, in winter 2017 (normally the time to reapply for the grant), we received notice from SSHRC that all current holders of 3-year ASJ grants would have their terms automatically extended by one full year (at \$16,750), therefore SSHRC funding from that (2015-2018) grant is continuing until February 2019.

- The 3-year (February 2015-February 2018) SSHRC was valued at \$16,750 per year for a total of \$50,250. With the additional \$16,750 the new (4-year, February 2015-February 2019) total is \$67,000.
 - Most of this is used as salary for the part-time Associate/Managing Editor.
 - A small amount is also allocated for French linguistic editing.
 - A small amount is also used to pay for membership to CALJ and professional meetings related to the journal.
 - A fee of \$800 annually is also paid to the Centre for Digital Scholarship at UNB that manages the OJS.
- A financial update was submitted to the ACLA executive at the executive meeting on June 2, 2019 and a full financial statement was provided to SSHRC in April 2018.

In May 2018, we received notice from SSHRC of a new model for ASJ grants. The competition deadline was September 10, 2018. **We are pleased to report that we were successful in securing a new ASJ grant.** This 3-year ASJ funding grant runs from February 2019-February 2022, with a total amount of \$52,800 or \$17,600 per year.

On April 10, 2019, we received notice that the new ASJ grant (February 2019-February 2022) will be automatically extended by one full year (at \$17,600), therefore SSHRC funding from the new grant will continue until February 2023, with a new (4-year, February 2019-February 2023) total of \$70,400.

4. Notes

- In addition to regular ongoing individual work on the journal, the editorial team at UNB meets once a week to work on journal-related business. We want to again thank our Associate/Managing Editor, Karla Culligan, who in addition to the detailed and thorough work with manuscripts, participates in these weekly meetings, handles the day to day communication with authors and potential authors in a most efficient and professional manner, and so carefully reminds the editors of their “CJAL homework”.
- We would like to thank our Editorial Advisory Board for their input and advice (see list of members attached). We also greatly appreciate the support of the ACLA Executive.
- The editorial team continues to work hard to attract new reviewers and to seek out reviewers in particular discipline areas. We continue to add high profile and international reviewers to our database. When appropriate, graduate students are also invited to review manuscripts (SSHRC student training).
- There are also currently six articles and one book review in copyediting for the next 2019 issue. Of these six articles, three are in French and three are in English.
- The Editorial Team has completed its 7th and final year with the CJAL. Following a Call for Applications for the Editorship, new editors have been selected.

Editorial Team:

- Joseph Dicks and Paula Lee Kristmanson (Co-Editors)
- Karla Culligan (Associate/Managing Editor)
- Josée Le Bouthillier (French Linguistic Editor)
- Leif French (Book Review Editor)

Editorial Advisory Board:

- | | |
|---|--|
| • Andrea Sterzuk, ACLA President
(University of Regina) | • Bill Dunn (University of Alberta) |
| • Francis Bangou, ACLA Vice-
President (University of Ottawa) | • Françoise Gadet (Université de Paris
Ouest Nanterre La Défense) |
| • Mela Sarkar, ACLA Past-President
(McGill University) | • Martin Guardado (University of
Alberta) |
| • Stephanie Arnett, ACLA
Secretary/Treasurer (University of
Ottawa) | • Xavier Gutiérrez (University of
Alberta) |
| • Eva Kartchava, ACLA Member at
Large (Carleton University) | • Diane Huot (Université Laval) |
| • Katy Arnett (St. Mary's College of
Maryland) | • Sara Kennedy (Concordia) |
| • Monique Bournot-Trites (University
of British Columbia) | • Callie Mady (Nipissing University) |
| • Marianne Cormier (Université de
Moncton) | • Leila Ranta (University of Alberta) |
| | • Shelley Taylor (Western University) |
| | • Miles Turnbull (Bishop's University) |

Submitted by Joseph Dicks and Paula Kristmanson, June 2, 2019.